



# Vernon County Highway Department

1335 Railroad Avenue  
Viroqua, WI 54665

Phone 608-637-5452  
vchd@vernoncounty.org

## Highway Committee Minutes Tuesday, April 7, 2020 via WebEx

**Members Present:** JoAnn Nickelatti, Glenda Sullivan, Mike Leis, Dave Williams, Lorn Goede

**Others in attendance:** Commissioner Phil Hewitt, Roger Call, Dennis Brault

**1. Call to order, JoAnn Nickelatti, Chair, presiding**

The meeting was called to order at 9:30 a.m. by Chairperson Nickelatti.

**2. Affirmation of proper public notice of meeting**

The meeting was properly noticed.

**3. Review and approve minutes of the March 12, 2020 meeting**

Motion by Leis, seconded by Williams, to approve the minutes as presented. Roll call vote, all in favor. Motion carried.

**4. Audience to visitors – none.**

**5. Approve bids**

Pulverizing – Kraemer had lowest bid; Motion by Sullivan, seconded by Leis to accept Kraemer's bid for pulverizing. Roll call vote, all in favor. Motion carried.

Asphalt – Mathy was the only bidder; Motion by Leis, seconded by Goede to accept Mathy's bid for PG58-34H plus 1,000 tons for Vernon County pickup. Roll call vote, all in favor. Motion carried.

Gravel – Motion by Goede, seconded by Leis to accept Kraemer's bid. Roll call vote, all in favor. Motion carried.

**6. Operational schedule for summer due to COVID-19**

After rotating the crew one week on, one week off, the patrolmen are all back working two full weeks, following guidelines of staying apart. Mechanics are still working split shifts (week on, week off), but should be able to return to full shifts after we get masks. Worst-case scenario the COVID-19 virus prevents planned projects from happening this summer, but all bidders have agreed to honor their prices through next year if necessary.

**7. Purchase floor sweeper**

At this time the purchase of a floor sweeper has been put on hold.

**8. Additional temporary cleaning staff**

One Vernon County employee fills her schedule with cleaning at Erlandson, but they are trying to keep staff limited, so she will be filling her time, 2-4 hours per week on Fridays cleaning at the highway department as a LTE. Hewitt stated he'd also like to have a LTE work 15-20 hours each week this summer to clean the shop floors and do some yard work, etc.



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## **9. Town of Union ATV/UTV routes**

Motion made by Leis, seconded by Sullivan to approve Town of Union's ATV/UTV routes on County roads (A, D, H, P, V), following County guidelines. Roll call vote, all in favor. Motion carried.

## **10. Review/Approve bills for payment**

Motion made by Williams, seconded by Sullivan to pay the bills. Roll call vote, all in favor. Motion carried.

## **11. Commissioner's Report – Phil Hewitt – Non-action items**

- Road bans – came off Monday (April 6<sup>th</sup>)
- FEMA funds – correction from last month; \$110,000 from FHWA NOT \$140,000 from FEMA
- Working on a contract to paint for Fort McCoy
- Looking into getting gas from other stations other than Kwik Trip
- Bump in the road on the Stepp melter; we took it back to Stepp, they handed us a check and then stopped payment. It's back in corp counsel's hands.
- Parking lot will be paved
- Fuel station is up and running
- Truck wash is up and functional

## **12. Set next meeting date**

Next regular meeting is scheduled for Thursday, May 14, 2020 at 9:30 a.m.

## **13. Adjourn**

Motion by Williams, seconded by Sullivan to adjourn. Motion carried.