



# Vernon County Highway Department

602 North Main Street  
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## Highway Committee Minutes Wednesday, December 12, 2018

**Members Present:** JoAnn Nickelatti, Glenda Sullivan, Michael Leis, Dave Williams

**Members Absent:** Lorn Goede

**Others in attendance:** Commissioner Phil Hewitt, Roger Call, Ole Yttri, Gail Muller, Lonnie Muller, Mark Davison

**1. Call to order, JoAnn Nickelatti, Chair, presiding**

The meeting was called to order at 9:30 a.m. by Chairperson Nickelatti.

**2. Affirmation of proper public notice of meeting**

The meeting was properly noticed.

**3. Review and approve minutes of the November 9, 2018 meeting**

Motion by Sullivan, seconded by Williams, to approve the minutes of the November 9, 2018 meeting. Motion carried.

**4. Audience to visitors – None**

**5. Review and approve bids for new patrol truck**

Commissioner Hewitt informed the committee he received only one bid for a new patrol truck from De Bauche Truck. The bid price for an International quad axle heavy duty truck is \$119,670. Motion by Williams, seconded by Sullivan, to accept the bid from De Bauche. Motion carried.

**6. Review and approve agreement from State DOT – flooding repairs**

Hewitt presented a State Municipal Agreement from the DOT for reimbursement of 2018 Flood repairs. Motion by Leis, seconded by Sullivan, to approve the agreement. Motion carried.

**7. Review and approve agreement from State DOT – signing**

Hewitt presented a signing project agreement from the State DOT. Motion by Williams, seconded by Leis, to approve the agreement. Motion carried.

**8. Discussion and possible action on pickup rental proposal**

A representative from Enterprise Fleet Management entered the meeting discuss their pickup lease program. Hewitt was asked by the committee to follow up and get more information for a future meeting.



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**9. Discussion and possible action on renting heated storage for De Soto route**

Hewitt informed the committee he would like to rent a building in De Soto for storing a patrol truck. The owner would like \$500/month and requires a year lease. The committee would like Hewitt to negotiate a lower rate.

**10. Discussion and possible action on ~~comp-time~~ PTO payout**

Hewitt informed the committee the personnel department discussed the issue of unused PTO at their meeting. No action taken.

**11. Accountant position vacancy - The Chair may entertain a motion to enter into a closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c): "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." (Roll call vote if motion is not unanimous)**

**1. Entry into closed session if a motion is made and passed.**

Motion by Sullivan, seconded by Sullivan, to enter into closed session. All aye, motion carried.

**2. Reconvene in open session pursuant to Wis. Statutes Section 19.85(2). (Roll call vote if motion is not unanimous)**

Motion by Leis, seconded by Sullivan, to reconvene into open session. All aye, motion carried.

**12. May act on items discussed in closed session**

Motion by Sullivan, seconded by Leis, to promote the person discussed in closed session to fill the vacant Accountant position. Motion carried.

**13. Review and approve vouchers for payment**

Motion by Leis, seconded by Sullivan, to approve the vouchers. Motion carried.

**14. Commissioner's Report – Phil Hewitt – Non-action items**

Hewitt updated the committee on the following: He will start the internal posting process for the Financial Administrative Assistant position; the new highway shop ground breaking ceremony will be later today at the site; he plans to do some restructuring of positions in the highway shop next year.

**15. Set next meeting date**

Next regular meeting is scheduled for Thursday, January 10, 2019 at 9:30 a.m.

**16. Adjourn**

Motion by Leis, seconded by Goede, to adjourn. Motion carried.