



# Vernon County Highway Department

602 North Main Street  
PO Box 232  
Viroqua, WI 54665

Phone 608-637-5452  
Fax 608-637-5461  
vchd@vernoncounty.org

## Highway Committee Minutes Thursday, October 11, 2018

**Members Present:** JoAnn Nickelatti, Glenda Sullivan, Michael Leis, Dave Williams,  
Lorn Goede

**Others in attendance:** Commissioner Phil Hewitt, Roger Call, Ole Yttri,  
Gail Muller, Lonnie Muller

**1. Call to order, JoAnn Nickelatti, Chair, presiding**

The meeting was called to order at 9:00 a.m. by Chairperson Nickelatti.

**2. Affirmation of proper public notice of meeting**

The meeting was properly noticed.

**3. Review and approve minutes of the September 11, 2018 meeting**

Motion by Sullivan, seconded by Williams, to approve the minutes of the September 11, 2018 meeting. Motion carried.

**4. Audience to visitors – None**

**5. Discussion and possible action on ATV requests – Town of Harmony**

Hewitt presented an ATV/UTV route request from the Town of Harmony to designate the County Roads within the Town of Harmony as ATV/UTV routes. Motion by Leis, seconded by Sullivan, to approve the request. Motion carried.

**6. Review and approve resolution – “Authorization to Construct a New Highway Facility”**

Hewitt presented a resolution titled “Authorization to Construct a New Highway Facility” to the committee for approval. See attached. The committee discussed the resolution and what options might be available to reduce the cost of the shop if needed. Motion by Williams, seconded by Leis, to approve sending the resolution to the full county board for approval. Motion carried.



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## **7. Discussion and possible action on driveway maintenance**

Corporation Counsel, Nikki Swayne, was present to discuss a driveway issue on CTH B. Hewitt and Swayne provided a history. In 1988, the highway department built a driveway for a resident in return for 1.3 acres of Right of Way. The driveway has washed out several times in flood events and the highway department has replaced and or repaired the driveway each time. Hewitt feels the county should not do this and Swayne agreed the original agreement was for a one-time construction of the driveway, not maintenance. The property owner does not agree. Motion by Sullivan, seconded by Leis, that future correspondence or contact with the property owner about the issue should be handled by Swayne. Motion carried.

## **8. Discussion and possible action on purchase of Emergency Government pickup**

Hewitt informed the committee he would like to purchase a used pickup truck from the Emergency Government Department for \$17,500. Motion by Goede, seconded by Williams, to approve the purchase. Motion carried.

## **9. Review and approve vouchers for payment**

Motion by Leis, seconded by Williams, to approve the vouchers. Motion carried.

## **10. Commissioner's Report – Phil Hewitt – Non-action items**

Hewitt updated the committee on the following: Flood repairs continue on county and state highways; CTH JJ bridge design is in progress; one new employee will be starting October 15<sup>th</sup> and there is an advertisement out for another opening.

## **11. Set next meeting date**

Next regular meeting is scheduled for Friday, November 9, 2018 at 9:30 a.m.

## **12. Adjourn**

Motion by Williams, seconded by Goede, to adjourn. Motion carried.

Minutes submitted by Sue Conaway – Vernon County Highway Department



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## RESOLUTION # 2018 –

### Authorization to Construct a New Highway Facility

**WHEREAS**, Vernon County has determined the need for a new highway facility; and,

**WHEREAS**, Vernon County has completed the design phase of the new highway facility; and,

**WHEREAS**, the Vernon County Highway Committee has approved the construction of a new highway facility.

**NOW THEREFORE BE IT RESOLVED**, that the Vernon County Board of Supervisors approves the building of a new highway facility; and,

**BE IT FURTHER RESOLVED**, that the Vernon County Board of Supervisors authorizes the Finance Committee to pay for the highway facility through multiple funding sources, such as the new building fund/Ho-Chunk infrastructure fund and local lending institution.

**Fiscal Impact: Estimated cost \$7 million to \$7.2 million**

Recommended for consideration by the full County Board

Dated October 11, 2018

JoAnn Nickelatti, Highway Committee Chair

Aye 5 Nay 0 Abstain     

Adopted by the Vernon County Board of Supervisors  
October 16, 2018  
Attest:

\_\_\_\_\_  
Ron Hoff, County Clerk