



Vernon County Highway Department

602 North Main Street
PO Box 232
Viroqua, WI 54665

Phone 608-637-5452
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Highway Committee Minutes Tuesday July 11, 2017

Members Present: JoAnn Nickelatti, Glenda Sullivan, Sherman Erlandson, Michael Leis and Dave Williams

Members Absent: none

Others in attendance: Commissioner Phil Hewitt, Dennis Brault, Ole Yttri, Gail Muller, Lonnie Muller, Dan Colton

1. Call to order, JoAnn Nickelatti, Chair, presiding

The meeting was called to order at 9:30 a.m. by Chairperson Nickelatti.

2. Affirmation of proper public notice of meeting

The meeting was properly noticed.

3. Review and approve minutes of the May 10, 2017 meeting

Motion by Leis, seconded by Sullivan, to approve the minutes of the May 10, 2017 meeting. Motion carried.

4. Audience to visitors - none

5. Discussion and possible action on safety program – Aegis Corporation

Item moved to last on agenda. Aegis Representative scheduled for 10:30 a.m.

6. Discussion and possible action on CTH B weight restriction

Hewitt is concerned about the CTH B intersection with USH 14. There have been accidents due to vehicles not being able to stop at the bottom of the steep CTH B hill. He would like to post the road as Class B which would limit the vehicle weight to 48,000 lbs. Motion by Erlandson, seconded by Leis, to post CTH B from CTH GG to USH 14 as Class B. Motion carried.

7. Discussion and possible action on Hydraulic Study - CTH JJ Bridge

Hewitt updated the committee on the CTH JJ bridge damaged in the September 2016 flood. He considered doing a hydraulic study to see if replacing the bridge with a different type of structure would be possible. The cost of the study would be about \$16,000. The committee felt that the additional time and expense to replace the bridge instead of repairing it would not be cost effective.



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- 8. Discussion and possible action on Town of Jefferson request – road maintenance assistance**
Hewitt informed the committee that the Town of Jefferson approached him requesting maintenance assistance for two town roads that lead into county parks – Sidie Hollow and Duck Egg. The committee discussed and felt that the town received aid for the roads and should be responsible for the maintenance.
- 9. Discussion and possible action on resolution for construction manager/new shop**
Hewitt presented a resolution titled “Authorization to Hire a Construction Manager for the New Highway Facility” – see attached. After discussion about the process and costs involved with the design and construction of a new highway shop, motion by Sullivan, seconded by Erlandson, to approve the resolution. Motion carried.
- 10. Discussion and possible action on WCHA Utility Accommodation Policy**
Tabled until a future meeting.
- 11. Discussion and possible action on ATV Ordinance**
Hewitt presented a draft ATV/UTV ordinance he has been working on with Corporation Counsel. After some discussion, motion by Williams, seconded by Sullivan, to take the draft to Legal Affairs. Motion carried.
- 12. Review and approve vouchers for payment**
Motion by Sullivan, seconded by Leis, to approve the vouchers. Motion carried.
- 13. Commissioner’s Report – Phil Hewitt – Non-action item**
Hewitt updated the committee on the following: The DOT is eliminating management consultants from the bridge aid program; Crawford County will no longer be able to make brine for us as they are participating in a DOT pilot program for all-brine sections; the CTH HH speed study is not being done as Hewitt learned the speed could still not be lowered to less than 45 mph – he will post a 35 mph advisory speed limit sign instead; he will be traveling to Tomahawk next week to look at laser GPS for grader that he would like to purchase for approximately \$15,000.
- 14. Set next meeting date**
August 10, 2017 at 9:30 a.m.



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Moved back to Number 5 on the agenda – Discussion and possible action on safety program – Aegis Corporation – Jessica Schroeder from Aegis entered the meeting to discuss implementing a behavioral based safety program at the highway department. It would involve more frequent training and education and more documentation for safety infractions. The program would be at no cost because it is through our insurance company. After some discussion, the committee agreed the program should be implemented.

15. Adjourn

Motion by Leis, seconded by Williams, to adjourn. Motion carried.

Minutes submitted by Sue Conaway – Vernon County Highway Department

RESOLUTION # 2017 –

Authorization To Hire A Construction Manager For The New Highway Facility

WHEREAS, Vernon County has determined the need for a new highway facility; and,

WHEREAS, Vernon County has completed the conceptual design phase of the new Highway facility; and,

WHEREAS, the next phase of such a project is to hire a construction management firm that will complete the master plan, preliminary plan and final plan of the highway facility.

NOW THEREFORE BE IT RESOLVED, that the Vernon County Board of Supervisors ratifies the selection of Market & Johnson as a construction manager for the highway facility, to complete the master plan, preliminary plan and final plan of the highway facility; and,

BE IT FURTHER RESOLVED, that the Vernon County Board of Supervisors authorizes the Finance Committee to pay for these plans from the new building fund.

Fiscal Impact: Estimated cost \$300,000 to \$450,000

Recommended for consideration by the full County Board

Dated July 12, 2017

JoAnn Nickelatti, Highway Committee Chair

Aye____ Nay____ Abstain____

Adopted by the Vernon County Board of Supervisors

July 25, 2017

Attest:

Ron Hoff, County Clerk