

**Regular Meeting of the Vernon County Highway Committee/
Joint Meeting with Buildings & Facilities Committee**

July 12, 2016

The meeting was called to order at 9:30 A.M. by Chairperson Nickelatti. Members present were Nickelatti, Sullivan, Erlandson, Leis and Skemp. Also present was Commissioner Hewitt.

Motion by Leis, seconded by Erlandson, to accept the minutes of the June 9, 2016 meeting. Motion carried.

Representatives from Jewell Associates, Corre, Inc. and Westbrook Associated Engineers were present to discuss their firms' interest in designing upcoming local bridge replacement projects.

Motion by Sullivan, seconded by Leis, to go out of order to the joint meeting with the Building and Facilities Committee. Motion carried.

Chairperson Servais called the Building and Facilities meeting to order. Members present were Servais, Leis and Mischel. Evenstad joined the meeting by telephone. Linda Kica was also present.

The committees discussed changing the funding allocation of the Highway Commissioner/Building and Facilities Supervisor position. Currently the position is paid 100% by the Highway Department budget. Hewitt feels he spends approximately 20% of his time on Buildings and Facilities. There was discussion about getting an accurate percentage by logging the amount of time spent at each job. Hewitt feels that the amount may change in the next year with the recent hiring of the new maintenance position. Motion by Mischel, seconded by Leis, that 20% of the position should be paid by the Building and Facilities fund effective immediately with further discussion next year to see if the 20% is an accurate figure. Motion carried.

Motion by Servais, seconded by Leis, to enter into closed session, pursuant to Wisconsin Statute, Section 19.85(1)(c). To discuss the non-union compensation study. All aye, motion carried.

Motion by Leis, seconded by Servais, to reconvene into open session pursuant to Wis. Statutes, section 19.85(2). All aye, motion carried.

Motion by Leis, seconded by Evenstad, to adjourn the Buildings and Facilities meeting. Motion carried.

Motion by Leis, seconded by Skemp, to return to the order of the Highway Agenda. Motion carried.

The committee went through the process for selecting consultants for the bridges in the 2015-2020 Local Bridge Program Cycle. Motion by Erlandson, seconded by Leis, to select the consultants as shown on the attached list. The selections were based on their experience, staffing for Right of Way negotiations, knowledge of the project and previous performance. Motion carried.

Commissioner Hewitt informed the committee he does not have figures on refurbishing the paint truck at this time so discussion and action will be postponed to a future meeting.

Commissioner Hewitt informed the committee there was a recent retirement that was filled internally leaving a patrol worker position open. He would like to hire a patrol worker to fill the position from the last round of applicants. The committee agreed.

Commissioner Hewitt informed the committee he will be renting a roller for \$3600/month.

Commissioner Hewitt updated the committee on the mini-excavator purchase. He has been unable to locate a used unit for \$15,000-\$20,000. He will rent for now if needed.

Commissioner Hewitt informed the committee the project agreement for the CTH D–LRIP project was received from the State. The asphalt paving bid for this project is attached below. Motion by Leis, seconded by Sullivan, to award the asphalt paving for the CTH D–LRIP project to Mathy Construction. Motion carried.

Commissioner Hewitt presented the bills. Motion by Leis, seconded by Sullivan, to approve the bills. Motion carried.

The commissioner updated the committee on the following: Land Conservation approached him about a site for ag plastic recycling dumpsters; the City of Hillsboro has passed an ATV ordinance and would like permission to use the county roads in the City.

The next regular meeting is scheduled for August 11, 2016 at 9:30 A.M.

Motion by Leis, seconded by Skemp, to adjourn. Motion carried.

Minutes submitted by
Sue Conaway – Vernon County Highway Department

ASPHALT BIDS – 2016

Item # - Description	Mathy	Scott	Tri-County
40204-Asphaltic Material (Tack)/gal.	\$1.90		
41101-Asphaltic Surface/ton	\$48.87		
64301-Traffic Control (Lump Sum)	\$500.00		
61910-Mobilization (Lump Sum)	\$4500.00 *may be deleted if no performance bond required		
Total cost CTH P, XX	\$513,641.20 *less \$4500 if no performance bond required = \$509,141.20	No bid	No bid
Total cost CTH D (LRIP) to be awarded in July	\$343,990.00		
Curb per foot	.01		
Total cost for 6000'	\$60.00		

Consultant Selection – July 12, 2016

Project I.D.: 5289-00-03/73

Br West Fork of Kickapoo River Bridge P-62-0935 (River Road)

Town of Webster

1. Corre, Inc.
2. Mead & Hunt
3. Ayres Associates

Project I.D.: 5295-00-00/70

Elk Run Bridge P-62-0252 (S Elk Run Road)

Town of Webster

1. Jewell Associates Engineers
2. Strand Associates
3. Corre, Inc.

Project I.D.: 5386-00-02/72

Genoa Creek Bridge P-62-0703 (Main Street)

Village of Genoa

1. MSA Professional Services
2. Ayres Associates
3. Jewell Associates Engineers

Project I.D.: 5467-00-00/70

Otter Creek Bridge P-62-0936 (CTH D)

Vernon County

1. S.E.H., Inc.
2. Mead & Hunt
3. Strand Associates

Project I.D.: 5539-00-00/70

Seymour Creek Bridge B-62-0995 (CTH WW)

Vernon County

1. Westbrook Associated Engineers
2. MSA Professional Services
3. S.E.H., Inc.

Consultant	State approved R.O.W. negotiators
Ayres Associates	
Corre, Inc.	X
Jewell Associates Engineers	X
Mead & Hunt	
MSA Professional Services	X
Short Elliott Hendrickson – S.E.H.	X
Strand Associates	X
Westbrook Associated Engineers, Inc.	