The meeting was called to order by Chairman Running at 9:32a.m. Those present included: Justin Running, Shawn Redington, Lorn Goede, Kelli Mitchell, Roger Call, Dennis Brault, Bill Meeks, Amy Arnold, Tom Lukens, Kelvin Rodolfo, Kathleen Crittenden, and Stacie Sanborn. Proper Public Meeting Notice was confirmed.

A motion was made Mitchell, with a second by Goede to approve the minutes of the November 13th, 2019 meeting. Motion carried.

**November Committee Report**

MSW volumes are up 15% over last November and 35% over last year. Recycling Fee Items are down 10% over last November and up 15% year-to-date. Recyclables Sold are down 39% over last November and down 16% for the year-to-date. Leachate volumes were down 26% over last November and up 8% year-to-date.

Total Department cash basis revenues through October are at 93% of budget. Total Department cash basis expenditures through October are at 81%.

**Discussion on Potential Landfill Expansion**

Sanborn presented a graphic of the potential location of expansion based on conversations with the engineering firm and a graph of landfill volumes from 2010 to current numbers for 2019. Lukens addressed the Committee with concerns regarding balancing the budget if Southwest Sanitation chooses to not bring their waste volume to Vernon County. Sanborn presented the Departments Income Statement from 2010 to 2018. Rodolfo voiced serious concerns over the placement of the expansion being over three ground watering monitoring wells.

Further discussion led to Redington making a motion for the department to investigate the costs and draft a request for proposal for a Needs and Risk Assessment of the potential landfill expansion. The motion was seconded by Mitchell. Motion carried.

**Discussion/Possible Action on Acceptable Landfill Material and Removal Charges**

Sanborn requested the Committee discuss materials brought into the landfill that are not State banned however are items that could be recycled. An incident with a dumpster containing considerable metal items was delivered to the landfill and was initially rejected by the operator, however after discussion the dumpster was allowed to be dumped off to the side where VCSWR staff could remove the metal objects before it was landfilled. Sanborn stated the goal for 2020 is to work with the haulers and contractors to reduce the recyclable being dumped into the landfill. So far for 2019, the VCSWR staff have removed 165 banned items from loads. Sanborn suggested that the fee for these items be doubled if they are dropped into the landfill. Redington made a motion effective January 1st, 2020 that State banned items that are dumped into the landfill will be charged at double the current recycling tipping fee. Motion was seconded by Goede. Motion carried.

**Discussion/Possible Action on 2020 Hauler Licenses**

Discussion was had regarding the Hauler License. No changes were made to the licensing or process.
Review/Approve Vouchers
Vouchers totaling $39,763.41 were presented for payment. A motion was made by Redington, with a second by Mitchell to approve the vouchers. Motion carried.

Department Update
Sanborn informed the committee about a reimbursement from F.E.M.A. for 2018 flood expenses that the department received.

The next SW/R Committee meeting will be January 8th, 2019 at 9:30 a.m.

A motion was made by Mitchell, with a second by Goede, to adjourn the meeting at approximately 10:48 a.m. Motion carried.
Minutes by Sanborn.

Shawn Redington, Secretary